



**BYLAW NO. 2025-01  
MUNICIPAL FEES BYLAW**

A Bylaw of the Town of Kamsack in the Province of Saskatchewan to create a bylaw for Municipal Fees for services and products.

**Short Title**

1. This Bylaw may be cited as the Fees Bylaw.

**A BYLAW TO AUTHORIZE CHARGING FEES FOR VARIOUS SERVICES AND PRODUCTS**

WHEREAS, the Council of the Town of Kamsack considers it desirable and expedient to authorize the charging of fees for various municipal services and products;

NOW THEREFORE, The Council of the Town of Kamsack in the Province of Saskatchewan enacts as follows:

2. Definitions:

- |                    |  |
|--------------------|--|
| (a) "Municipality" | shall mean the Town of Kamsack   |
| (b) "Council"      | shall mean the duly elected council for the Town of Kamsack  |
| (c) "Customer"     | shall mean any natural person or persons who received the service. Could be an individual, sole proprietorship, partnership, corporation, trust, joint venture, or any incorporated or unincorporated entity or association of any nature. |

3. This Bylaw shall apply to any customer who requires goods or services supplied by the Municipality and provided in this bylaw.

4. The fees and charges set out in the following Schedules attached to and forming part of this Bylaw are hereby imposed:

- |                  |   |
|------------------|---|
| (a) Schedule "A" | Administrative Services and Fees            |
| (b) Schedule "B" | Fire and Rescue Service Fees                |
| (c) Schedule "C" | Water and Sewer Charges                     |
| (d) Schedule "D" | Developmental & Building Fees               |
| (e) Schedule "E" | Public Works Services and Fees              |
| (f) Schedule "F" | Recreational and Facility Services and Fees |
| (g) Schedule "G" | Cemetery Fees and Charges                   |

5. The Fee Bylaw shall be reviewed the last meeting of November of each year.

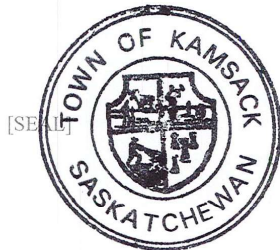
6. Repealing of Bylaws

The following Bylaws are hereby repealed:

- Bylaw 2024-15 Fees Bylaw

7. Coming Into Force

This bylaw shall come into force Immediately.



Booth Wip Mayor

B. H. Administrator

Read a third time and adopted  
this 25 day of Nov 2024

B. H.  
Administrator



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Schedule "A"

Administrative Fees

1. Pursuant to this Municipal Fees Bylaw, the fees for the following Administrative Services shall apply:

<b>Sale of Items</b>	
Minutes- Certified	\$50.00 per meeting
Tax Certificates	\$25.00 per parcel
NSF Fees	\$50.00
<b>Services</b>	
Photocopying- Black & White	\$0.35 per page
Photocopying- Color	\$1.00 per page
Faxing	\$2.00 per page
Commissioner for Oaths (if not Town Business)	\$20.00
<b>Tax Enforcement</b>	
Copy of Title	\$20.00
Step 1: Submit to Council	No charge
Step 2: Advertising list to paper	\$20.00 admin fee plus share of Advertising costs
Step 3: Tax Lien	\$50.00 admin fee plus title costs
Step 4: Resolution to Proceed to title	\$50.00 admin fee plus title plus actual costs
Step 5: Request for Consent to PMB	\$50.00 admin fee plus title plus actual costs
Step 6: Registration of Consent + 30 day final notice	\$50.00 admin fee plus title plus actual costs
Step 7: Request for title (ISC)	\$50.00 admin fee plus title plus actual transfer costs
Step 8: Sale/Transfer	Actual Advertising costs and transfer costs plus 2.5% Admin Fee of remaining after taxes and tax enforcement costs are recovered.



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**Schedule "B"**

**Protective Services Fees**

2. Pursuant to this Municipal Fees Bylaw, the fees for the following Fire and Rescue Services shall apply:

<b>Fire Penalties</b>	
Repeat Calls- Based on SGI Rates (Every third false call within a two-year time period)	\$1,036.00

3. Pursuant to this Municipal Fees Bylaw, the fees for the following Bylaw Enforcement Services

<b>Bylaw Enforcement</b>	
Nuisance Property Admin Fees	\$25.00



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**Schedule "C"**

**Water & Sewer Fees**

4. Pursuant to this Municipal Fees Bylaw, the fees for the following Water and Sewer Services shall apply:

<b>Water Services</b>	
For Water Rates, please refer to the Utility Rates Bylaw (Bylaw 2024-03)	
Mailing Water Samples- Third Party	\$20.00 +GST

<b>Sewer Services</b>	
For Sewer Rates, please refer to the Utility Rates Bylaw (Bylaw 2024-03)	

**Waste and Recycling Services**

For Waste and Recycling Rates, please refer to the Waste and Utility Rate Bylaw (Bylaw 2024-08)	
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Improper use of Bins: <ul style="list-style-type: none"><li>• First Offence: Warning</li><li>• Second Offence: \$25.00 fine</li><li>• Third Offence: \$100.00 fine and Cart Removed for minimum of 15 days. (Fee to be paid before cart is returned)</li></ul>
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Schedule "D"

Developmental and Building Fees

5. Pursuant to this Municipal Fees Bylaw, the fees for the following Planning and Development Services shall apply:

<b>Development Permit</b>	
Permitted Uses	\$200.00
Discretionary Uses	\$390.00 + \$200.00 advertising
Minor Variance	\$130.00
Development Appeal To be Refunded if successful	\$300.00

<b>Amendment</b>	
Zoning Bylaw Amendment	\$390.00 + \$200.00 advertising
Official Community Plan Amendment	\$390.00 + \$200.00 advertising

<b>Copy of Planning Documents</b>	
Zoning Bylaw	\$25.00
Official Community Plan	\$25.00
<b>Assessment</b>	
Assessment Appeal To be refunded if successful	\$300.00
Requests for Reassessment (Outside Appeal period)	\$30.00

6. Pursuant to this Municipal Fees Bylaw, the fees for the following Building services shall apply:

<b>Building &amp; Moving Permit</b>	
Administrative Fee	\$130.00
Building Inspector Fee	\$5.00 per \$1,000 construction value
SAMA Fee	\$25.00
Renewal Fee (after first renewal)	\$65.00
Fence Permit	\$25.00
Deck Fees	\$25.00 plus Building Inspector fees
Shed Fees	\$25.00 plus Building Inspector Fees
No Permit Violation	Double the above fees

<b>Demolition Permit</b>	
Administrative Fee	\$50.00
SAMA Fee	\$25.00
Buildings Deposit	\$3,000
**All deposit fees will be returned if the site is completely cleaned up**	

7. Permit Fees are exempt from GST.



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8. The Municipality recognizes that there is an administrative cost for the provision of specific services and that the user of these services should pay towards their cost. Accordingly, fees and charges are to be implemented and collected by way prior to delivery/receipt of the service requested.
9. Payment of the above fees shall not be presumed to constitute an approval ~~by~~ for the permit.



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**Schedule “E”**

**Public Works Fees**

10. Pursuant to this Municipal Fees Bylaw, the fees for the following Public Works Services shall apply:

<b>Shop Services</b>	
Personnel Rates	\$75.00 per hour
Riding Mower	\$120.00 per hour
Machinery Rates	No Custom Work
House Removal (TTP)	
• Loader Rates	\$160.00 per hour
• Grader Rates	\$160.00 per hour
• Dump Truck Rates	\$100.00 per hour
• Track Hoe Rates	\$200.00 per hour



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**Schedule "F"**

**Recreational Fees**

11. Pursuant to this Municipal Fees Bylaw, the fees for the following Broda Center Fees shall apply:

<b>Broda Center</b>	<b>2024/25 Season</b>	<b>2025/2026</b>
Hockey Rink:		
• Minor Hockey	\$100.00 per hour	\$120 per hour
• Out of Town Hockey	\$145.00 per hour	\$145 per hour
Curling Rink:		
• Curling- In Town	\$45.00 per hour per sheet	\$45 per hour per sheet
• Curling- Out of Town	\$55.00 per hour Per sheet	\$55 per hour per sheet
Mezzanine	\$35.00 per hour	\$35 per hour
Off Season Rates:		
• Approved Community Groups	\$35.00 per hour	\$35 per hour
• Other Groups & Events	\$60.00 per hour	\$60 per hour
• Plus Cleaning fees if necessary		

12. Pursuant to this Municipal Fees Bylaw, the fees for the following OCC Hall Rental Rates shall apply:

<b>OCC Hall</b>	
Deposit	\$400.00
Full Day Event – more than 4 hrs	\$750.00
Half Day Event - Less than 4 hrs	\$375.00
Event Set Up – 2 hours day before	\$100.00
Event Clean Up – 2 hours day after	\$100.00
<b>**Plus GST on all except Deposit**</b>	

13. Pursuant to this Municipal Fees Bylaw, the fees for the following Swimming Rates shall apply:

<b>Swimming Pool Fees</b>	
Daily Passes	
• Under 3	Free with paying Adult
• Child (3-6) Must be accompanied by Adult	\$4.00
• Youth (7-17)	\$6.00
• Adult (18-60)	\$7.00
• Senior (60+)	\$6.00
• Family (2 Adults, 2 Children)	\$20.00
• Private Rentals	+\$5.00 per additional child \$155.00 per hour
Season Passes	
• Under 3	Free with Paying Adult
• Child (3-6) Must be accompanied by Adult	\$50.00
• Youth (7-17)	\$90.00





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• Adult (18-60)	\$110.00
• Senior (60+)	\$80.00
• Family (2 Adults, 2 Children)	\$250.00
	+\$25.00 per additional Child

Lesson Rates	Season Pass Holders	No Season Pass
• Parent & Tot (30 Minutes)	\$65.00	\$75.00
• Swimmer 1 & 2 (30 Minutes)	\$75.00	\$85.00
• Swimmer 3 to 6 (45 Minutes)	\$90.00	\$100.00
• Adult (30 Minutes)	\$75.00	\$85.00
• Private Lessons (Five- Half hour time slots over 5 days)	\$290.00 + \$60.00 per additional participant	\$300.00 + \$60.00 per additional participant
• Rookie/Ranger/Star (10 hrs)	\$130.00	\$130.00
• Bronze Star (10 hrs)	\$130.00	\$130.00
• Bronze Medallion (16-20 hrs)	\$160.00	\$160.00
• Bronze Cross (16-20 hrs)	\$160.00	\$160.00



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**Schedule "G"**

**Health and Safety Fees**

14. Pursuant to this Municipal Fees Bylaw, the fees for the following Cemetery Rates shall apply:

	<b>Resident</b>	<b>Non-Resident</b>
Plots	\$300.00	\$600.00
Columbarium Niche	\$1,000.00	\$1,300.00

**Open & Close Fees**

	<b>May 1 – October 31</b>	<b>November 1 – April 30</b>
<b>Plots</b>		
Weekdays	\$325.00	\$750.00
Weekends & Afterhours	\$450.00	\$850.00
Statutory Holidays	\$600.00	\$950.00
<b>Cremation</b>		
Weekdays	\$100.00	\$205.00
Weekends & Afterhours	\$240.00	\$285.00
Statutory Holidays	\$365.00	\$410.00

**Other Fees**

Not Proper Notice Given	\$200.00
Monument Servicing Permit	\$30.00
Monument Installation Fee (No concrete base strip)	\$30.00 Per plot
Monument Installation Fee (With concrete base strip)	\$200.00 Per Plot

**\*\*GST Extra on all fees\*\***

**\*\*Please note, these fees are based on Bylaw 26-2017, the Cemetery Bylaw.**