

TOWN OF KAMSACK
REGULAR MEETING OF COUNCIL
August 14, 2023

<u>PRESENT:</u>	Mayor Nancy Brunt, Councilors Jodi Sas, Lyle Romaniuk, Claire Bishop, Bryce Erhardt, Darren Kitsch, Shelley Filipchuk via Facetime, Acting Town Administrator Sherise Fountain, Assistant Town Administrator Dana Grieve	
<u>GUESTS:</u>	Tracy Arnault – Essence Recruitment via TEAMS	
<u>ORDER:</u>	Mayor Nancy Brunt called the meeting to order at 6:30 pm in the Town Council Chambers.	
	<i>Tracy Arno – presented Essence Recruitment to Council regarding searching for new Chief Administrative Office. Dana Grieve & Sherise Fountain presented to Council regarding options for hiring Chief Administrative Officer</i>	
0224-23 Filipchuk	<u>Minutes</u> THAT the following minutes of Council be approved as presented and filed. July 17, 2023 Regular Meeting of Council July 24, 2023 Special Meeting of Council	CARRIED.
0225-23 Bishop	<u>Curb Stop repair @321 Third Ave S</u> THAT Council approve and pay for cost of valve replacement at 321 Third Ave S.	CARRIED.
0226-23 Erhardt	<u>MNP – Audit Engagement letters</u> THAT Council approve utilizing the accounting services of MNP LLP for the 2023 Audit for the Town of Kamsack.	CARRIED.
	<u>Tetra Tech</u> For information purposes only.	
0227-23 Romaniuk	<u>Rink rates</u> THAT Council approve same rates for the Broda Complex facilities for the 2023-2024 season from the 2022-2023 season.	CARRIED.
0228-23 Sas	<u>Payroll Direct Deposits</u> Payroll Direct Deposits THAT Council ratifies the following direct deposits as shown on Schedule 'A' attached to and forming part of these minutes: - Staff – PP15 & PP16 2023 Payroll – August 10, 2023	CARRIED.
0229-23 Kitsch	<u>Accounts Payable</u> THAT the Mayor and Administrator be authorized to pay the following accounts as shown by Schedule 'B' attached to and forming part of these minutes:	CARRIED.

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	<ul style="list-style-type: none"> - Revenue Canada PP15 RP01 - \$14,908.85 - Revenue Canada PP15 RP02 - \$3,355.35 - Revenue Canada PP16 RP01 - \$10,003.15 - Revenue Canada PP16 RP02 - \$3,070.91 - Pre-Approved Payments by cheque #68647-68660 - Payments by cheque # 68661-68702 with the removal of payment to Access 2000 Elevators 	
0230-23 Sas	<u>Financial Reports</u> THAT Council accepts July 2023 Financial Report.	CARRIED.
0231-23 Filipchuk	<u>Ratify Salaries</u> THAT Council accepts and approves ratifying salaries for the following employees: <ul style="list-style-type: none"> - Dana Grieve - Shelly Yasinski 	CARRIED.
0232-23 Bishop	<u>Ratify Hiring</u> THAT Council accepts the hiring of the following employees: <ul style="list-style-type: none"> - Amy Cote as temporary Administrative Clerk I from August 8, 2023 to August 9, 2024; - Christina Lillebo as full-time Administrative Clerk II effective August 28, 2023. 	CARRIED.
0233-23 Erhardt	<u>Ratify Promotions</u> THAT Council accepts the promotions of the following employees: <ul style="list-style-type: none"> - Karl Morck to Utilities Foreman effective August 8, 2023; - Kelsey Rauckman to Town Superintendent effective August 20, 2023; - Dana Grieve to Assistant Town Administrator effective July 31, 2023. 	CARRIED.
0234-23 Romaniuk	<u>Ratify Compensation for Acting Town Administrator</u> THAT Council agrees to and approves compensation for Sherise Fountain in the amount of \$46.42 per hour effective July 24, 2023 until full-time Town Administrator is hired.	CARRIED.
0235-23 Bishop	Motion – to enact Fire Chief Ken Thompson as temporary Bylaw Officer effective August 8, 2023 until CSO can return to full-time duties of Community Safety Officer/Bylaw Officer. THAT Council approves this motion.	CARRIED.
0236-23 Kitsch	Motion – to hire Essence Recruitment to being process of finding suitable candidates for the Town Administrator position. THAT Council approves this motion.	CARRIED.

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0237-23 Erhardt	<u>Tender for Crowstand light fixture</u> THAT Council approves and accepts Clair Bishop's tender of \$100 for the Crowstand light fixture.	CARRIED.
0238-23	Motion – to close the following streets for the 3rd Annual Kamsack Playhouse Street Fair on August 27, 2023: THAT Council approves the closure of 2 nd Street from 3 rd Avenue to 2 nd Avenue.	CARRIED.
0239-23 Romaniuk	<u>Adjourned</u> THAT the meeting be adjourned. (8:30 p.m.)	CARRIED.
	<i>A round table discussion was held for information sharing purposes.</i>	

Approved by Council in Session this 14th day of August, 2023.

Mayor

Administrator

Initials